

TLC Ad Space Reservation Form

Date: _____

Please circle: JALT Associate Member / Non-Member

Company / Organization: _____

Contact details:

Representative's name: _____

Phone Number _____ Fax Number _____

Email _____

We would like to reserve advertising space in the JALT TC-SIG publication, *Teachers Learning with Children*, as follows:

Publication Issue number: _____

Page/ position type	Title of Ad	New or Old (Circle)	Issue/page of previous insertion
		N O	
		N O	
	Total number of pages		

Please use the following codes for types of page/position:

Quarter-page (**QTR**), Half-page (**HALF**), Full-page (**FULL**), Inside Front Cover (**IF**), Inside Back Cover (**IB**), Outside Back Cover (**OB**), Flier insertion (**FLY**), & Website Banner (**WEB**)

Advertisers who have opted for an annual contract will have priority placement.

Please do the following with this request if all spaces are full for a requested issue:

- change to next available issue
- place on a waiting list for this issue
- cancel

Please submit one form for each issue by post, fax, or email to the TC-SIG publicity chair. Use this form for ad reservations even if you have entered into an annual contract.

Deadline for receipt of this form is 2 weeks prior to the advertising deadline, except when otherwise announced. Ads should be sent directly to the editor <editor@tcsig.jalt.org>

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